



Building Permit Application

Job Address:				City:	State:	Zip:
Unit/Suite #:	Floor #:	Apt/Lot #:	Building #:			
Project Name:			Tax PIN #:	Zoning District:		
Utilities: <input type="checkbox"/> Sewer <input type="checkbox"/> Septic	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	Purpose: <input type="checkbox"/> New <input type="checkbox"/> Alter	<input type="checkbox"/> Addition <input type="checkbox"/> Repair	Scope of work: <input type="checkbox"/> Interior Description:	<input type="checkbox"/> Exterior	
<input type="checkbox"/> Land Disturbance: Total Disturbed Acreage: _____						
Lot Size:	Finished Floor Area:	Basement Area:	Parking Deck/Garage Area:	Total Heated Sq Ft: _____ Total Unheated Sq Ft: _____		
Area of Construction:	Bldg Height/# of stories:	# of Units:	Bldg Materials:	Type of Roof:		
Tenant/Business Name (for Commercial Business):			Business Owner:	Phone #:		

Property/Building Owner (of Job Address):			General Contractor Co. (If homeowner, provide affidavit):			
Name:			Company Name:		Contact Name:	
Address:			Address:			
City:	State:	Zip:	City:	State:	Zip:	
Tel #:	Mobile #:		Tel #:	Mobile #:		
E-Mail:			E-Mail:			

Primary Contact Name:	Primary Contact Phone:	Primary Contact Email:
-----------------------	------------------------	------------------------

Type of Construction:	Occupancy Type:
------------------------------	------------------------

Contractor's Business License #:	State License #:	<input type="checkbox"/> Qualifying Agent	<input type="checkbox"/> Licensed Individual
Qualifications Held: <input type="checkbox"/> Residential Basic Contractor <input type="checkbox"/> Residential Light Commercial <input type="checkbox"/> General Contractor			

Sub-contracted work for this job
 Electric Plumbing HVAC Low Voltage Other _____

Notice: No changes shall be made from that which is stated in this application, or in attached plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Official for such change. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction. I hereby certify that I have read and examined this application and the information provided is true and correct. I further certify that all construction will comply with the current City and State Building Codes. This permit is void if no construction activity commences within six months of issuance date.

I further agree that I shall be responsible from the date of this permit, or from the time of the beginning of the first work, whichever shall be earlier, for all injury or damage of any kind resulting from this work, whether from basic services or additional services, to person or property. I agree to exonerate, indemnify and save harmless the city from and against all claims or actions, and all expenses incidental to the defense of any such claims, litigation and actions, based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with any work performed under the building permit issued as a result of this application. I also agree to allow all inspections and right of entry per Section 120-2 of the UDO.

****Note: Only the Property Owner, Architect or General Contractor should sign this application as an applicant. EXCEPTION: If a tenant is applying to move into a commercial space, then the tenant should sign as the applicant.**

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____

For internal use only: Pre-Application Type: Meeting Required (attach form) Counter: Date Held: _____ Staff: _____