

Inspection Information

INSPECTION REQUESTS: All inspections must be called in to 404-450-0012 or emailed to inspections@chambleega.gov. All inspections requested prior to 4 PM Monday - Thursday will be scheduled for the next business day. All inspections requested after 4 PM or on holidays will be scheduled for the second business day. We have abbreviated hours on Friday. All inspections must be requested prior to 11 AM on Friday.

COMPLIANCE REQUIREMENTS (all projects):

- All permits and approved plans must be posted on site during construction.
- Construction hours are 7 AM to 7 PM Monday through Friday, and 9 AM to 5 PM on Saturday. No construction on Sundays.
- All inspections should be scheduled by the General Contractor.
- All subcontractor forms must be remitted prior to construction.
- Construction dumpster and portable toilet must be on site, out of right-of-way, and clear from storm drains (if applicable).
- Smoke detectors must be upgraded.
- Certificates of occupancy must be requested 48 hours prior to issuance.

RESIDENTIAL INSPECTION SCHEDULE:

- Initial Site (additions/new construction) – BMP's must be in place
- Temporary Power Pole
- Slab/Underground Plumbing – requires 10 ft stack of water
- Slab/Underground Electrical
- Footing (prior to pour) ufer ground required
- Foundation Walls
- Slab Prep (prior to pour)- chairs must be in place
- Sheathing (plywood cover on outside)
- House Wrap/Moisture Barrier (Tyvek insp)- All windows/doors must be installed.
- Rough – includes framing and all MEP's. **Inspections performed at the same time unless a stand-alone permit is issued.** Indicate whether gas pressure test is needed. Make sure water is on or air pressure is on for waterlines. All windows/doors must be installed.
- Sewer lateral/line
- Temporary to Permanent Power – must be secured and sheetrock must be installed
- Insulation
- Building and MEP Finals - **Inspections performed at same time unless a stand-alone permit is issued**
- Site Final (addition/new construction) – Reference Site Final Checklist
- Zoning Final (new construction only)

DEMOLITION INSPECTION SCHEDULE (trees cannot be removed during demolition):

- All utilities must be disconnected/verified prior to demolition with a pre-demolition inspection.
- Initial Site (BMP's must be in place for all demolition other than interior demolition)
- Final Demolition Inspection (all debris must be removed)

COMMERCIAL INSPECTION SCHEDULE (will also require external inspections):

- Initial Site – BMP's must be in place for additions/new construction
- Pre-construction meeting on-site (new construction only)
- Temporary Pole
- Slab/Underground Plumbing – requires 10' stack of water
- Slab/Underground Electrical
- Footings (prior to pour)
- Slab Prep
- Rough Framing/Wall Cover (all MEP's) Inspections are performed at same time.
- Hood/Grease hood/light test
- Balloon test
- Duct Seal
- Ceiling Cover (all MEP's)
- Insulation
- Temporary to Permanent Power
- Building and MEP Finals – Inspections are performed at same time
- Site and Zoning Final – reference Site Final Checklist
- Fire Marshal Inspections – Fire Alarm, Fire Sprinkler, Fire suppression system inspections must be requested with DeKalb County Fire Marshal's office by emailing dekalbfmo@dekalbcountyga.gov

SWIMMING POOL INSPECTION SCHEDULE:

- Initial site - BMP's must be in place
- Slab plumbing
- Pool Basket
- Pool Bonding
- Gas line test
- Rough inspections- Inspections performed at the same time.
- Pool final
- Site Final (all debris must be removed)

SITE FINAL CHECKLIST:

- All landscaping and irrigation must be completely installed
- All paving and striping must be complete (commercial only)
- All parking lot signs must be installed (commercial only)
- All construction debris, equipment, and temporary BMP's must be removed
- Construction dumpster and portable toilet must be removed
- Driveway, sidewalks, and storm drains must be cleaned of debris and sediment
- All damaged (cracked/broken) sidewalk and curb must be replaced
- Provide letter from engineer stating that Flo-wells or like product has been installed properly (Residential)
- Provide letter stating underground detention has been vacuumed out, if applicable (commercial only)
- All downspouts must be properly drained to Flo-wells, splash blocks, French drains, or some other form of erosion control