

**CITY OF CHAMBLEE, GA**  
**MINUTES OF WORK SESSION MEETING**  
**May 12, 2011**

Mayor Eric Clarkson called the meeting to order at 6:00 p.m.

Councilmembers present were: Mr. Tom Hogan, Ms. Leslie Robson, Mr. Scott Taylor, Mr. Mark Wedge, and Mr. Dan Zanger.

Staff members present were: Mr. Niles Ford, City Manager, Mr. Marc Johnson, Police Chief; Mr. Tillman Hannon, Public Works Director; Mr. Joel Holmes, Director of Parks & Recreation; and Mrs. Nancy Williams, City Clerk.

**ANNOUNCEMENTS AND PRESENTATIONS:**

1. Mayor Clarkson introduced the new City Manager, Dr. Niles Ford and invited everyone to attend a small reception for Dr. Ford after the regular scheduled meeting, May 17, 2011.
2. The Police Department will receive their re-certification plaque at the regular scheduled meeting to be held on May 17, 2011.
3. Mayor Clarkson will present certificates of recognition to the attendees of the 2011 Chamblee 101 classes at the regular scheduled meeting to be held on May 17, 2011.
4. Marketing and Communication Proposals – The following three firms presented proposals to the City Council for marketing and communication services:

Zimmerman Agency  
Gold Concepts  
Robbie R. Gring

The City Council will take action to select a firm at the regular scheduled meeting to be held on May 17, 2011.

**STAFF ITEMS:**

City Clerk:

1. Approval of Minutes – April 5, 2011 – Special Called City Council Meeting.
2. Approval of Minutes – April 14, 2011 – Work Session
3. Approval of Minutes – April 19, 2011 – Pubic Hearing and Regular City Council Meeting
4. Approval of Minutes – April 26, 2011 – Special Called City Council Meeting.

Minutes of the meetings held in May were submitted to the City Council. No changes were requested. The City Council will adopt the minutes at the scheduled meeting to be held on May 17, 2011.

## **5. Polling Places for City Elections**

Ms. Williams explained that the only polling precinct designated for City of Chamblee elections was the Civic Center located at 3540 Broad Street. Some citizens who were recently annexed into the City of Chamblee vote at Huntley Hills Elementary School and Kittredge Magnet School for all other elections. DeKalb County has asked the City of Chamblee to consider using the same polling places for all elections to avoid voter confusion. The City Council will take action on this item at the regular meeting scheduled to be held on May 17, 2011.

### **City Manager:**

**1. Proposed Election District Map** - The proposed election district map was presented to the City Council. Chief Johnson said he would post the map on the city's website. The City Attorney will read a proposed amendment to the City Charter to provide for the new election districts at the regular meeting scheduled to be held on May 17, 2011.

### **Police Department:**

**1. Proposed Ordinance Amendment to Section 58-61 of City Code – Discharging Firearms in the City** – Chief Johnson asked the City Council to consider an amendment to a City Ordinance that forbids the discharge of all firearms in the city limits. The amendment would allow the Police Chief to grant permission for discharging BB guns and air guns. He also recommended the City Council grant permission for a Cub Scout group to hold a BB gun shooting competition during a camp that will be held in June at the Chamblee Methodist Church. The City Council will take action on this item at the regular meeting scheduled to be held on May 17, 2011.

### **Development:**

**1. Peachtree Road LCI Streetscape** – Mr. Hogan made a motion to approve a contract with Pond, Inc. for an amount not to exceed \$17,600, to update the City's plans for streetscape improvements on Peachtree Road. Mr. Wedge seconded the motion. The motion passed unanimously.

**2. Construction and Design for Gravel Driveways** – During the April Work Session, the City Council requested staff to prepare an ordinance to regulate the design and construction of gravel driveways. Staff presented language that could be used in an ordinance and requested further direction from the City Council. This item will be moved to the agenda for the regular meeting scheduled to be held on May 17, 2011.

## **Parks and Recreation:**

**1. Appointment of Albert Lloyd to the Recreation Advisory Committee** – Mr. Holmes recommended the City Council appoint Ms. Alberta Lloyd to the Recreation Advisory Committee. The City Council will take action on this item at the regular meeting scheduled to be held on May 17, 2011.

**2. Change to the Community Building Rental Policy** – Mr. Holmes asked the City Council to consider changing the rental policy for the community building at Keswick Park. Currently, one of the rules on the rental agreement form states that the maximum time allowed is six hours. Staff would like to allow citizens to rent the building for as many hours as they would like, as long as the building is closed by 11:00 p.m. The City Council will take action on this item at the regular meeting scheduled to be held on May 17, 2011.

## **Finance**

### **1. Set Dates for Public Hearings on the Millage Rate**

Chief Johnson said state law requires the city to hold three public hearings prior to setting a millage rate that would exceed the roll-back. The City Council will set three dates for the public hearings at the regular meeting scheduled to be held on May 17, 2011.

## **City Attorney**

The City Attorney will read the following ordinances at the regular meeting scheduled to be held on May 17, 2011.

- 1. 2<sup>nd</sup> Reading of Adoption of New Zoning Map**
- 2. 2<sup>nd</sup> Reading of Corrections to Soil & Erosion Control Ordinance**
- 3. 2<sup>nd</sup> Reading of Changes to Storm Water Maintenance Bond Ordinance**
- 4. 1<sup>st</sup> Reading of the Ordinance Amendment concerning Discharging Firearms in the City.**
- 5. 1<sup>st</sup> Reading of the Ordinance to Amend City Charter to Provide for New Election Districts.**

## **Mayor Eric Clarkson**

**1. Request from Perimeter Center Improvement District to Adopt the Resolution Supporting Regional Development and Transit Initiatives** – Mayor Clarkson asked the City Council to consider adopting a resolution in support of the City of Doraville and the Perimeter Community Improvement District's joint proposal for a transit linkage between

the Doraville Marta Station and Perimeter Center. The City Council will take action on this item at the regular meeting scheduled for May 17, 2011.

Mr. Hogan made a motion to suspend the rules to add an item to the agenda. Ms. Robson seconded the motion. The motion passed unanimously.

Ms. Hogan made a motion to add "Comprehensive Plan Meeting Dates" to the agenda. Ms. Robson seconded the motion. The motion passed unanimously.

**2. Comprehensive Plan Meeting Dates** - Ms. Michelle Alexander presented a list of proposed "Meeting and Milestone Schedule" for the Comprehensive Plan Major Amendment. No action was necessary, so this item will not move forward to the regular agenda.

**Citizen Comments:**

Ms. Evelyn Kennedy said there would be a free shuttle service from Senior Connections to Walmart available for any senior citizen with a picture identification issued by Senior Connections. She said the shuttle service would be available for at least two months, during which time they would evaluate its use.

Mr. Jim Loser, President of the Chamblee Alliance for Art & Culture said the 4th Annual Taste of Chamblee Festival will award three prizes to poster contest entrants this year. All three winners' artwork will be produced as posters for display at City Hall and the 4th of July Celebration. The grand prize winner will be used for marketing for the festival.

The Mayor adjourned the meeting by consent of the Council at 8:45 p.m.

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Nancy Williams, City Clerk

Attest: \_\_\_\_\_  
Eric Clarkson, Mayor