

CITY OF CHAMBLEE, GA
MINUTES OF CITY COUNCIL MEETING
February 15, 2011 – 7:30 p.m.

Mayor Eric Clarkson called the meeting to order at 7:30 p.m. Council members present were: Mr. Tom Hogan, Ms. Leslie Robson, Mr. Scott Taylor, Mr. Mark Wedge, and Mr. Dan Zanger.

Staff members present were: Marc Johnson, Acting City Manager/Police Chief; Mr. Tillman Hannon, Public Works Director; Mr. Joel Holmes, Director of Parks and Recreation; Mr. Dan Schultz, Development Director and Mrs. Nancy Williams, City Clerk.

STAFF ITEMS:

City Clerk:

1. Approval of Minutes – January 18, 2011 – Appeal, Work Session and Regular Council Meeting. Mr. Zanger made a motion to approve the minutes of the meeting held on January 18, 2011. Ms. Robson seconded the motion. The motion passed unanimously.

City Manager:

1. Appointment of City Officials - Mr. Wedge made a motion to approve the appointment of the 2011 City Officials as follows:

Mayor Pro-Tem – Scott Taylor

Personnel Committee - Tom Hogan, Dan Zanger, Mark Wedge

City Attorney – Joe Fowler

Senior Municipal Court Judge – Sam Werbin

Municipal Court Judges - Angela Duncan, David Gunn

City Solicitor – Gary Vey

Public Defender – Lou Jenkins

Election Superintendent – Nancy Williams

Assistant Election Superintendant – Linda McDaniel

Pension Committee Secretary – Nancy Williams

City Planner & Tree Consultant – Pond & Company

Building and Trade Inspectors – SafeBuilt

Auditor – Mauldin & Jenkins

Architectural Review Board - Jeff Westall, Vivian Saffold, Al Endel, Meg Needle, Christa Hall, _____ (Appointed by Mayor Clarkson)

Ethics Board - Joy Baljet, Tom Hogan, Barry Finley, Stacey Godwin, Bill Garvin & Kirk Hegwood, Carolyn Galvin, Anne Taylor, Al Hudon, Noam Ayal, Sam Gould & Lisa Allin

Mr. Taylor seconded the motion. Ms. Robson requested a friendly amendment to the motion and asked that the appointments to the Ethics Commission be postponed until the next meeting. Mr. Wedge and Taylor agreed. The motion passed unanimously with the Ethics Board to be appointed at the next meeting.

2. Approval of LARP Contract with Georgia Department of Transportation (GDOT)

Ms. Robson made a motion to approve the GDOT Contract for resurfacing of 0.370 miles on Loveland Terrace as recommended by the Acting City Manager. Mr. Wedge seconded the motion. The motion passed unanimously.

3. Approval of Accounting Technician job description and pay grade

Mr. Wedge made a motion to approve a new job description for an Accounting Technician and for the position to be assigned to the Finance Department with a pay grade 14, as suggested by The Archer Company. Ms. Robson seconded the motion. The motion passed unanimously.

Development Director:

1. Variance Request at 111 Ingersoll Rand Drive to Not Construct Streetscape along Irvingdale Drive

Mr. Taylor made a motion to partially approve the request for a variance based on newly submitted information provided by Gary Matthews earlier that day. The applicant will be required to add the sidewalk and landscaping, but will not be required to plant trees or install lights. Ms. Robson seconded the motion and the motion passed unanimously.

2. Approval of changes to the Building Permit Fee Schedule

Mr. Wedge made a motion to approve changes to the Building Permit Fee Schedule as recommended by Mr. Schultz. Ms. Robson seconded the motion. The motion passed unanimously.

The new Building Permit Fee Schedule is follows:

Building Permit Fees

Calculating Building Valuation	Unless otherwise stated, the valuation for all new construction will be based on the actual contract cost of the work or calculated by using the latest construction cost data as published in the Building Safety journal by the International Code Council. For Interior Completion only, the construction cost is valued at 50% of the calculated ICC building valuation.	
Fee Payment	Plan review fees are non-refundable and due at time of application.	
Plan Review Fees	Minimum Plan Review Fees	Residential - \$100 Commercial - \$200
	Residential Plan Review	Additional 25% of permit fee
	Commercial/Industrial Plan Review	Additional 50% of permit fee
Permit Fees	Minimum Permit Fees	Residential - \$150 Commercial - \$200
	TOTAL VALUATION	FEE
	\$1 to \$25,000	\$14 for each \$1,000, or fraction thereof, to and including \$25,000
	\$25,001 to \$50,000	\$350 for the first \$25,000 plus \$10 for each additional \$1,000, or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$600 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$950 for the first \$100,000 plus \$6 for each additional \$1,000, or fraction thereof, to and including \$500,000
	\$500,001 to \$1,000,000	\$3,350 for the first \$500,000 plus \$5 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
	\$1,000,001 and up	\$5,850 for the first \$1,000,000 plus \$3 for each additional \$1,000, or fraction thereof
Certificate of Occupancy or Completion (C/O C/C)	Commercial building	\$100
	Single family detached, condo, townhome	\$50
Trade Permits (Mechanical, Electrical, Plumbing)	Permit Fee	\$80
Signs Requiring a Building Permit	Wall mounted - up to 50 sq. ft.	\$75
	Wall mounted - 51 to 100 sq. ft.	\$125
	Wall mounted - 101+ sq. ft.	\$200
	Free standing - up to 40 sq. ft.	\$100
	Free standing - 41 to 64 sq. ft.	\$200
	Free standing - over 64 sq. ft.	\$1,000
	Temporary Signs	\$25
	Replacement face- existing business	N/C

	Replacement face - new business	1/2 fee
Demolition	Interior (bldg or tenant space)	\$100
	Single family residential house	\$150
	Commercial building	\$200
Permit Extensions	First extension	\$50/ 3 months
	Subsequent extension	\$100/ 3 months
Re-Inspections	Re-inspection fee	\$50
Other	Transfer of Permit/change of contractor	\$200
	Fence Permit	\$50 Residential/\$75 Commercial
	Tent Permit	\$50
	Structure move	\$200
	Siding replacement	\$100
	Residential Roof	\$100
	Inspections outside of normal business hours	\$75 per hour (\$150 minimum)
	Replacement of permits, CO's, etc.	\$25.00
	Minor Plan Revision Reviews - Review on changes to plans after approval	\$75 per hour (\$150 minimum)
	Fee for work done without a permit	200% of original permit fee
	Temporary Construction Trailer (not including electric)	\$100
	Preliminary/code compliance/safety inspections	\$100

1. Discussion regarding creation of an "In Lieu of Parking Bank"

Mr. Taylor made a motion to direct staff to prepare an ordinance for an "In Lieu of Parking Bank" as presented by the Development Director at the work session. Mr. Zanger seconded the motion. The motion passed with Mr. Wedge voting in opposition.

2. Economic Development Plan

Mr. Wedge made a motion to terminate the proposal. Ms. Robson seconded the motion. Mayor Clarkson asked Mr. Wedge to clarify his motion. Mr. Wedge restated his motion to cancel the Economic Development Proposal that was presented to the City Council at the work session. Ms. Robson agreed to the restated motion. The motion passed unanimously.

Chief of Police:

1. Addition of Lieutenant Position - Mr. Taylor made a motion to approve the creation of an additional lieutenant position in the Police Department, as recommended by the Police Chief. Mr. Zanger seconded the motion. The motion passed unanimously.

Public Works:

1. Request to Use Funds from Tree Bank to replace dead trees in streetscapes

Mr. Wedge made a motion to authorize staff to spend up to \$1,500 from the tree bank for the purchase of trees to replace those that have died and for which there is no other alternative for replacement, such as a landscape bond. Mr. Taylor seconded the motion. The motion passed unanimously.

City Attorney

1. Second Reading of Ordinance – Amend Alcohol Beverage Ordinance to allow for the package sale of wine only and wine tastings.

The City Attorney read the proposed ordinance. Mr. Wedge made a motion to approve the ordinance as read. Mr. Hogan seconded the motion. The motion passed unanimously.

Councilman Tom Hogan:

1. Resolution in Support of Chamblee Magnet School Program

Mr. Hogan made a motion to approve a resolution in support of the Chamblee Magnet School Program. Mr. Zanger seconded the motion. The motion passed with Mr. Wedge voting in opposition.

2. Resolution Recognizing February 17th as Chamblee City Worker's Day

Mr. Hogan made a motion to approve a resolution to formally recognize February 17, 2011, as Chamblee City Worker Day. Ms. Robson seconded the motion. The motion passed unanimously.

3. Special Presentation – Hannah Solar

Mr. Hogan made a motion to have the City Council affirm its dedication to sustainable ways of living and to direct staff to work with companies that provide services that support the principals of sustainability. Mr. Zanger seconded the motion. The motion passed unanimously.

4. Chamblee Business Association - At the work session, Mr. Hogan recommended the City Council grant the Chamblee Business Association permission to use the Civic Center on the 3rd Thursday of July from 9:00 a.m. until 4:00 p.m. for the purpose of conducting a job fair for veterans. No action was taken.

5. Taste of Chamblee - Mr. Hogan made a motion to approve the date of September 17, 2011 for this year's Taste of Chamblee event. Mr. Zanger seconded the motion. The motion passed unanimously.

Citizen Comments:

Mr. Gary Matthews thanked the City Council for their vote to approve the variance for Atlanta Gas Light Company. He also thanked the Public Works Director, Tillman Hannon, for his prompt response to a problem he had with a ditch in the city's right of way.

Mr. Herb Daniels, a resident of Huntley Hills, thanked the Police Department for their presence in his neighborhood and asked them to keep up the good work.

Councilman Scott Taylor announced there would be an event to raise funds for the GA Homeless Pet Society on February 26th at Zen Tea.

Councilman Hogan announced that Mayor Clarkson would be giving his State of the City address at the Chamblee Business Association meeting, Thursday, February 17, 2011.

Mr. Wedge made a motion to adjourn the meeting. Ms. Robson seconded the motion. The motion passed and the meeting adjourned at 8:15 p.m.

Nancy Williams, City Clerk

Attest: _____
Eric Clarkson, Mayor