

**CITY OF CHAMBLEE, GA**  
**MINUTES OF CITY COUNCIL APPEAL, WORK SESSION & REGULAR MEETING**  
**January 18, 2011 – 6:00 p.m.**

Note: An appeal hearing and work session originally scheduled for January 13, 2011, was rescheduled to be held in conjunction with the regular council meeting on January 18, 2011, due to inclement weather.

Mayor Eric Clarkson called the meeting to order at 6:00 p.m.

Councilmembers present were: Mr. Tom Hogan, Ms. Leslie Robson, Mr. Scott Taylor, Mr. Mark Wedge, and Mr. Dan Zanger.

Staff members present were: Mr. Marc Johnson, Acting City Manager/Police Chief; Mr. Tillman Hannon, Public Works Director; Mr. Joel Holmes, Director of Parks/Recreation; Mr. Dan Schultz, Development Director and Mrs. Nancy Williams, City Clerk.

**APPEAL HEARING:**

**1. Appeal Revocation of Land Disturbance Permit, 5420 Peachtree Road**

Mr. Gary Gilmer read a letter to the City Council and presented his appeal of staff's decision to revoke a land disturbance permit for a development proposed for 5420 Peachtree Road. He felt there was no good reason to revoke the permit and asked the Council to restore what legally belonged to him. He said he received a citation from the City in June 2010 and he had completed all of the items requested of him within three weeks. He said he had not received an inspection since July 20, 2009, and he did not know why his permit was being revoked.

Mr. Schultz said that he held an administrative hearing with Mr. Gilmer and Acting City Manager, Marc Johnson, on September 9, 2010, to discuss the deficiencies and let Mr. Gilmer know that the permit could be revoked if the deficiencies were not corrected. He sent a letter to Mr. Gilmer on September 30, 2010, to explain his decision to revoke the permit. Mr. Shultz said the property had not been in compliance for more than two years.

Mr. Hogan said that due to evidence presented and current economic conditions, he was making a motion to overturn staff's decision to revoke the land disturbance permit with the condition that the applicant cure or close on the property within 90 days. The motion died from a lack of a second.

Ms. Robson made a motion to defer making a decision on this item until the February meeting. The motion died from a lack of a second.

Mr. Hogan made a motion to overturn staff's decision to revoke the land disturbance permit with the condition that the applicant cure or close on the property within 60 days. Mr. Zanger seconded the motion. Ms. Robson suggested a friendly amendment not to overturn staff's decision. Mr. Hogan withdrew his motion.

Mr. Hogan made a motion to postpone making a decision on this item until the March Work Session. Ms. Robson seconded the motion. The motion passed with Mr. Wedge opposing and Mr. Taylor abstaining because he was late for the meeting and missed some of the discussion.

### **Work Session/Regular Meeting**

Mayor Clarkson called the meeting to order.

#### **STAFF ITEMS:**

##### **City Clerk:**

- 1. Approval of Minutes – December 14, 2010 – Special Called Meeting** - Mr. Wedge made a motion to approve the minutes of the Special Called Meeting held on December 14, 2010. Mr. Zanger seconded the motion. The motion passed unanimously.
- 2. Approval of Minutes – December 16, 2010 – City Council Work Session** – Ms. Robson made a motion to approve the minutes of the City Council Work Session held on December 16, 2010. Mr. Zanger seconded the motion. The motion passed unanimously.
- 3. Approval of Minutes – December 21, 2010 – Regular City Council Meeting** – Ms. Robson made a motion to approve the minutes of the meeting held on December 21, 2010. Mr. Zanger seconded the motion. The motion passed with Mr. Hogan abstaining because he did not attend the meeting held on December 21st.

##### **City Manager:**

- 1. Change City Hall Receptionist Position to Administrative Assistant** – Chief Johnson said the administrative assistant job description for City Hall needed to be changed and updated to incorporate some of the remaining duties of the former permits and inspections coordinator position, which had been eliminated. He also

recommended the current receptionist position in City Hall be reclassified as an administrative assistant.

Mr. Wedge made a motion to reclassify the receptionist position in City Hall to an administrative assistant. Ms. Robson seconded the motion. The motion passed unanimously.

Mr. Wedge made a motion to approve the job description for the administrative assistant positions at City Hall. Ms. Robson seconded the motion. The motion passed unanimously.

**2. RFP for Outsourcing Public Relations** - Chief Johnson recommended sending a request for proposal (RFP) to find an individual or company that could provide public relations services to the City. Mr. Zanger made a motion authorizing staff to send the request for proposals, as recommended by staff. Ms. Robson seconded the motion. The motion passed unanimously.

**3. Alcohol Ordinance Change** – Chief Johnson presented a draft amendment of the alcohol ordinance that would allow for the package sale of wine only, and to allow for wine tasting at the locations. Ms. Robson made a motion to have the City Attorney read the proposed ordinance with a second read at the meeting in February. Mr. Zanger seconded the motion. The motion passed unanimously.

Mr. Fowler read the proposed ordinance. A second read will take place at the meeting scheduled for February 15, 2011.

**4. Employee Awards Dinner, Thursday, February 17, 2011** – Ms. Robson made a motion to approve the Employee Awards Dinner, as recommended by staff. Mr. Zanger seconded the motion. The motion passed unanimously.

#### **Development Director:**

**1. Discussion of Zoning Maps** – Mr. Shultz said the City Council had previously approved a zoning map for the City of Chamblee and another zoning map for the newly annexed area of Chamblee. He said he was in the process of having the two zoning maps combined into one map. No action was taken.

#### **City Attorney**

Mr. Zanger made a motion to allow the City Attorney to use his discretion to read the headings of the proposed ordinances. Mr. Wedge seconded the motion. The motion passed unanimously.

1. **Ordinance Amendment – Personnel Policy, 2nd Read** – Mr. Fowler read the proposed ordinance. Mr. Wedge made a motion to approve the policy as presented. Mr. Taylor seconded the motion. The motion passed unanimously.
2. **Franchise Agreement for Dukenet Communications** – Mr. Fowler said he was waiting on a response from Dukenet Communications. No action was taken.

## City Council Members

### 1) Mayor Eric Clarkson

- a. **Peachtree Blvd Name Extension.** Upon Mayor Clarkson's suggestion, Mr. Taylor made a motion to have the portion of Peachtree Industrial Blvd that was recently annexed into the city limits renamed as Peachtree Blvd. Mr. Wedge seconded the motion. The motion passed unanimously.

### 2) Councilmember Scott Taylor

- a. **Removal of left turn lane and light on Chamblee Tucker Road at Old IFM** - Mr. Taylor said there was a traffic light and left turn lane into the property formerly known as the International Farmer's Market. Since the property is fenced and not currently in use, he asked if the traffic light could be reprogrammed. Chief Johnson will look into this matter. No action was taken on this item.
- b. **Discussion regarding center lane on Peachtree Blvd southbound at Sexton Woods Drive** – Mr. Taylor felt that the center lane on Peachtree Blvd, southbound at Sexton Woods Drive was becoming a traffic hazard. Chief Johnson will also look into this matter. No action was taken on this item.
- c. **Meet and Greet** – Mr. Taylor suggested organizing an event to allow veteran police officers, newly hired officers, and the newly annexed citizens to meet each other. Chief Johnson said many of his officers would be attending an event planned by the neighborhood association at the Methodist Church. No action was taken on this item.

### 3) Leslie Robson

- a) **RFP for PR Marketing Firm** - Action was taken on this subject previously in the meeting during the City Manager's agenda items and no further discussion was necessary.
- b) **Parking Space Bank** – Ms. Robson made a motion to direct staff to prepare an ordinance to create a parking space bank. Mr. Zanger seconded the motion. The motion passed unanimously.

c) **Streetscape bank** – Ms. Robson asked if Council wanted to consider creating a streetscape bank. After a brief discussion, the Mayor asked if anyone wanted to make a motion. There was action was taken on this item.

**Citizen Comments:**

Councilman Tom Hogan said the Doraville LCI Grant and GM Plant would be a subject of discussion at the next Chamblee Business Association meeting.

Mr. Wedge made a motion to adjourn the meeting. Mr. Taylor seconded the motion. The motion passed unanimously and the meeting adjourned at 8:20 p.m.

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Nancy Williams, City Clerk

Attest:\_\_\_\_\_  
Eric Clarkson, Mayor