

**CITY OF CHAMBLEE, GA.
MINUTES
WORK SESSION
FEBRUARY 14, 2008**

PRESENT: Mayor Clarkson, Council Members Wedge, Robson, Hogan, Zanger, and Taylor

Adoption of the Fiscal Year 2008 Operating Budget and 911 Fee Resolution Motion to adopt 2008 Operating Budget and 911 Fee Resolutions as submitted (copies of Resolutions included in Minutes) made by Councilmember Zanger, seconded by Councilmember Taylor and carried unanimously.

City Planner/Development Director Request for the City Council to form a Review Committee to evaluate the Planner RFP/RFQs – Development Director Committee to be appointed at the Regular Council Meeting.

**A notice of a minor modification to the Chamblee Center PUD (Chamblee Tucker and Buford Highway – Development Director
Development Director reviewed the changes being made from the PUD, which is the removal of the residential sections from the upper levels. (There being no action needed this item will be removed from the Regular Council Meeting Agenda).**

**City Manager's Report and Staff Recommendations Centennial Update – Melissa Roberts – Centennial Coordinator
Centennial Coordinator gave an update of the upcoming events mainly the Taste of Chamblee and Garden Tour scheduled for May 31.**

**Request for approval of contract with Southeastern Environment Consultants, LLC for ESC monitoring and inspection
The approval of the contract will be at the Regular Council Meeting, February 19, 2008.**

**Request to award bid for improvements at Keswick Park Adult Softball Field
The approval of the bid to Site Engineering for Keswick Park will be at the Regular Council Meeting, February 19, 2008.**

**Discussion of draft contract for MARTA parking lot
City Manager reviewed the current status of the contract for the MARTA parking lot.**

**Request to award bid for upgrade of 911 equipment
The approval of the bid to Positron for the 911 equipment will be at the Regular Council Meeting, February 19, 2008.**

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Mayor Clarkson

Quality Growth Assistance Opportunities by ARC

Mayor Clarkson requested a Resolution be presented at the Regular Council Meeting, February 19, 2008 to be sent with the grant application to ARC for the Quality Growth Assistance Opportunities.

Discuss Annexation

Mayor Clarkson requested a Resolution be presented at the Regular Councilmember Meeting, February 19, 2008 for the proposed annexation. A representative from Huntley Hills Neighborhood which is included in the annexation was present and addressed the Mayor and Council.

Councilmember Hogan

Providing for the website to have multi-language functionality

Councilmember Hogan requested the multi-language be added to the website. Chief Johnson advised that this could be added at a cost of around \$500.

Creating a customer service protocol for the City

Councilmember Hogan has been in contact with the Carl Vinson Institution with reference to conducting customer service classes to City employees. These classes would include all City employees.

Expanding the ARB to a Planning Review Board

Dan Schultz, Development Director, was asked to report back on these changes to the current board.

Bring Permits & Inspection back under Development Department

Councilmember Hogan will request this item be tabled until the March Agenda.

Citizen Comment (each person allowed three minutes)

There being no further comments, the Work Session was adjourned at 8:15 p.m.

R. ERIC CLARKSON – MAYOR

BECKY CRAVEN, CMC – CITY CLERK